

# Zachary (Zach) M. Smith

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**Permanent Address:**  
120 Par Drive  
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## OBJECTIVE

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To obtain a summer 2018 internship to establish professional contacts and further my development for a career in financial planning.

## EDUCATION

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**Virginia Polytechnic Institute and State University (Virginia Tech), Blacksburg, VA**  
B.S. in Business Expected Graduation: May 2019  
Finance: CFP® Certification Education Option  
Overall GPA: 3.26/4.00 Dean's List: Fall 2016

Financing 20% of education with scholarships and loans

## WORK EXPERIENCE

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**Virginia Tech Athletic Facilities, Blacksburg, Virginia** August 2017 - Present  
Grounds Crew Member

- Work 15-20 hours a week tamping baseball and softball fields and constructing teams' equipment
- Work with another teammate to paint Virginia Tech football end zones prior to home games

**Greenfield Sports Complex, Botetourt, VA** Full Time, May - August 2016, 2017  
Grounds Crew Member Part Time, May - August 2013, 2015

- Supervised up to six employees and supervised up to four softball fields
- Worked within a team to ensure smooth operation during tournaments
- Maintained the interior of the sports complex and fields during tournaments
- Maintained the exterior of the park (e.g., mowing, weed eating, trash removal, etc.)
- Basic maintenance and operation of equipment (e.g, tractors, gators, lawnmowers)

**Virginia Tech Dining Services, Blacksburg, Virginia** November - December 2015  
Server

- Took orders and served food at Owens Dining Hall
- Cleaned dishes
- Developed time management skills to balance work and academic schedules
- Used team work with others to meet service demands during high peak meals

## ACTIVITIES AND HONORS

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- Financial Planning Association January 2017 - Present
- June Moore Scholarship from Union Bank (annually) June 2015 - Present
- Volunteer, Andrew Lewis Middle School food drive 2014 - 2016
- Volunteer, Salem U.S. Postal Service food drive 2010 - Present