

Michael Sweeney

School Address:
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Permanent Address:
5912 Kelbrook Lane
Glen Allen, VA 23059

Objective: To gain experience applying my strong communication skills and work ethic at a summer 2018 financial planning internship.

EDUCATION

Virginia Tech, Blacksburg, VA

B.S. in Business

Expected May 2019

Major: Finance, Option: CFP® Certification Education Option

Dean's List – Fall 2015, Spring 2016, Fall 2016, Spring 2017

Overall GPA: 3.66/4.00

WORK EXPERIENCE

Accountemps

Part-time Employee

Goochland, VA

July 2017

- Data cleansing project at Whitlock
- Updated Excel spreadsheet of shipping addresses

Hermitage Country Club

Banquet/Pool Server

Goochland, VA

May 2017 – August 2017

- Developed communication skills providing customer service to dining members
- Organized and set up seating for special events

Altria Externship

Extern

Richmond, VA

November 2016

- Two-day job shadow of Finance and Procurement Departments, including tour of the high-speed manufacturing center
- In-depth view of the Finance Leadership Development Program

Kinloch Country Club

Caddy

Goochland, VA

May 2014 – July 2017

- Accompanied members and guests, providing detailed golf advice
- Effectively communicated and served to ensure a positive experience

Yard Service

Self-Employed

Glen Allen, VA

May 2012 – August 2016

- Provided mowing, shrub trimming and mulching for 5 families
- Developed communication and customer service skills to schedule work and build referrals

EXTRACURRICULAR ACTIVITIES

Financial Planning Association, VT Student Chapter

January 2017 – Current

Lambda Chi Alpha Fraternity

January 2016 – Current

Finance Club

September 2016 – Current

Intramural Basketball and Baseball

November 2016 – Current

OTHER

Deep Run High School

Varsity Baseball: 1st team All-Metro, Conference Player of the Year, Team Captain

Spring 2015

Varsity Golf: State Champion

Fall 2015