

Megan N. McManus

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Education

Virginia Polytechnic Institute and State University

B.S., Business

Major: Finance, CFP® Certification Education Option

Minor: Psychology

Blacksburg, VA

(Expected) May 2018

GPA: 3.62/4.0

Professional Experience

Virginia Tech Department of Agricultural and Applied Economics

Office Assistant

Blacksburg, VA

August 2015 – present

- Gather price quotes and data from suppliers and venues for various projects
- Cover the main office during employee absences, multitasking to respond to the phone, office traffic and administrative duties
- Provide training to new employees for processing test opscans and using copy machines

JoycePayne Partners

Intern

Richmond, VA

June 2017 – August 2017

- Researched potential investments, creating fair valuation models and SWOT analyses
- Assisted with prep work for client meetings and took detailed notes during client meetings
- Created a wage projection template for advisors to utilize in their planning
- Wrote an article on college savings vehicles featured in the quarterly client newsletter

Handford Financial Strategies

Intern

Warrenton, VA

December 2016 – January 2017

- Sat in on client meetings, reviewed client letters, and input portfolios into Yahoo Finance
- Contacted internal wholesalers to gather research on 2017 market predictions
- Created a graph displaying annual returns of select asset classes in relation to the S&P 500 and a diversified portfolio for client presentations

Effee's Frozen Favorites

Associate

New Baltimore, VA

June – August, 2013, 2014, 2015

- Communicated effectively with customers and co-workers
- Organized inventory and maintained a clean working environment
- Handled cash and produced orders in a timely manner

Activities

Financial Planning Association, Virginia Tech Chapter

Fall 2016 – present

- Network with professionals in the Financial Planning profession

National Association of Personal Financial Advisors Conference, Student volunteer

October 2016

Virginia Tech University Honors College

Fall 2014 – present

- Maintain standards of excellence through honors coursework and experiences
- Develop strong interpersonal relationships with fellow students and faculty

Fauquier Equestrian Forum

Spring 2013 – present

- Promote the organization at fundraising events to support the creation of public equine facilities
- Recruited Olympic equestrian to aid in designing a local cross country course for public equestrian use

Skills and Accomplishments

Computer: Microsoft Word, Excel, PowerPoint, Outlook

Clifton StrengthsFinder® Results: Restorative, Intellection, Adaptability, Relator, Harmony

Kolbe Assessment Results: 7-7-3-3

Rebeka Ruth Becks Financial Planning Scholarship Recipient (2017)

FPA Annual Conference Student Scholarship Program Recipient (2017)