

Dawson Fielding

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Permanent Address:
12124 Palisades Dr.
Dunkirk, MD 20754

OBJECTIVE:

To gain experience and positively affect my workplace through a summer 2018 financial planning internship

EDUCATION:

Virginia Polytechnic Institute and State University (Virginia Tech), Blacksburg, VA *Expected: May 2019*
B.S.: Business Major: Finance Option: CFP® Certification Education
GPA 2.98

EXPERIENCE:

Secure Fingerprints Dunkirk, MD *Summer 2017*
Technical and Financial Assistant

- Secured and concealed confidential client information to ensure customers felt comfortable and safe using our company
- Conducted payment transactions and accurately recorded sales

Southern Maryland Recycling Sunderland, MD *Summer 2017*
Sales Associate

- Created a promotional offer for customers which directly resulted in increased sales.
- Increased sales of trash service to residential homes as well as long-term dumpster services to local businesses
- Improved company reputation by demonstrating quality customer service

Chase Defense Partners Hampton, VA *Summer 2015-2016*
Production Assistant

- High pressure filter assembly
- Organized and labeled filter components to increase efficiency
- Conducted shipping and packaging process

Graner Excavating & Southern Maryland Development Sunderland, MD *Summer 2016*
Assistant Project Manager

- Participated in county meetings with the company owner to assess and secure a successful bid and contract
- Developed excel spreadsheets to track company financials
- Managed and updated company website successfully increasing viewings www.somddevelopment.com

EXTRACURRICULAR ACTIVITIES:

Financial Planning Association, VT Student Chapter, member *Fall 2017 – Present*

Phi Delta Theta Social Fraternity, member *Fall 2015 – Present*

- Assisted in the fundraising for ALS research and prevention
- Served on the social committee helping coordinate social events

Appalachian Service Project, volunteer team member *Summer 2012, 2013, 2014*

- Chavis, KY (indoor drywall and flooring)
- Hinton, WV (roof replacement)
- Jonesville, TN (updated nursery)

Pi Sigma Epsilon Professional Business Fraternity (Virginia Tech), member *Spring 2016 – Present*

PUMP (Pamplin Undergraduate Mentor Program) *August 2015 – May 2016*

- Attended 6 career related workshops and received the Pamplin Career Readiness Certification

Upward Soccer *August 2013 – October 2013*

Volunteer Head Coach

- Coached 5-year-old coed soccer
- Led practices, taught skills and good sportsmanship