

Cade Phillips

Current Address:
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Permanent Address:
78 Stones Chapel Road
Elk Creek, VA 24326

EDUCATION

Virginia Polytechnic Institute and State University (Virginia Tech), Blacksburg, VA
Bachelor of Science in Business Expected Graduation: May 2018
Finance Major, CFP® Certification Education Option GPA: 2.98/4.00
Financing 95% of education with employment income, scholarships and loans

Wytheville Community College, Wytheville, VA August 2014
Associate of Arts and Sciences in Business Administration GPA: 3.85/4.00

WORK EXPERIENCE

Turner Place, Blacksburg, VA 03/2017 to Present
Student General Manager

- Use communication skills and ability to defuse emotionally charged situations to manage over 300 student employees,
- Conduct interviews, hire, train, and terminate student employees for campus dining facility
- Manages payroll and authorize new hire paperwork, requiring careful attention to detail

Fire Grill, Blacksburg, VA 10/2015 to 3/2017
Student Staff

- Served as cashier and completed closing paperwork
- Improved customer service and efficiency in a high intensity position (150+ students daily)

Klockner Pentaplast, Rural Retreat, VA 05/2016 to 08/2016
Inventory Control Specialist/Intern

- Trained to use SAP software to control the flow of incoming inventories
- Counted and reorganized over \$1,000,000 worth of inventory using SAP
- Improved the company's cost savings strategies through improved inventory management
- Audited inventory of over 20,000 SKUs

Food City, Independence, VA 03/2013 to 01/2016
Stock Clerk/Cashier

- Created and implemented a new and more efficient way to restock the store
- Audited over 1,500 SKUs of inventory four times per year
- As cashier, provided fast, friendly customer service
- Trained 3 new employees and 2 promoted employees
- Interacted with over 1,000 customers which improved my overall efficiency and customer service

ACTIVITIES / HONORS / CERTIFICATIONS / SCHOLARSHIPS

Financial Planning Association, member 02/2016 to Present

- Secretary (08/2017 to Present)
- Treasurer (08/2016 to 05/2016)

Finance Club, member 01/2016 to Present

FPA, Central Virginia Chapter Scholarship 2017-2018

Bloomberg Market Concepts Certified 12/2016

Financial Planning Alumni Scholarship 2016-2017

Certified Microsoft Office Master 12/2013

Kolbe Assessment: 6, 4, 7, 3