

# Danielle Link

dtl@vt.edu || (302) 468-0073  
www.linkedin.com/in/danielletlink  
1401 Seneca Drive Apt. C, Blacksburg, VA 24060

**OBJECTIVE:** To obtain an internship opportunity for the summer of 2018 to pursue my passion for learning about the financial planning profession.

**Virginia Tech, Pamplin College of Business**  
**Bachelor of Science, Business**  
**Major: Finance, CFP® Certification Education Option**  
Overall GPA: 3.94      In Major GPA: 3.94

*Expected May 2020*

## HONORS:

Dean's List, Spring 2016, Fall 2016  
Recipient of the Inez T. Ripley Virginia Tech Scholarship, 2017

## WORK AND PROFESSIONAL EXPERIENCE:

- Vanguard Explore Day** – Charlotte, NC (10/6/2017)  
• Collaborated with students and Vanguard employees to learn about asset management.
- Grotto's Pizza**- Rehoboth Beach, DE (5/2017 – 8/2017)  
*Server*  
• Thrived in a fast-paced, team focused work environment as a dedicated, punctual employee.  
• Developed communication and customer service skills managing up to six tables at a time.  
• Kept an organized bank to give change and distribute pay to other workers.
- Jake's Seafood House** – Rehoboth Beach, DE (4/2015 – 8/2015 and 5/2016 – 8/2016)  
*Head Busser, Food Runner, Take-out and Hostess*  
• Trained a diverse group of new employees from many different countries and backgrounds.  
• Communicated with guests when they entered and exited the restaurant, cleared and set tables, ran food, and answered phones.
- Catherine Rooney's** – Wilmington, DE (08/2015 – 03/2016)  
*Hostess*  
• Interacted with customers and coworkers and kept an organized work area.  
• Possessed strong time management skills to answer phones and greet guests.
- Sherwood Park Swim Club** – Wilmington, DE (5/2013 – 8/2013 and 5/2014 – 8/2014)  
*Lifeguard/ Snack Shack*  
• Guarded pool, managed snack bar by taking inventory and making sales, tested chemicals and maintained a healthy and clean environment daily.

## EXTRACURRICULAR ACTIVITIES:

- Financial Planning Association**, Member (9/2017 – current)  
**Alpha Delta Pi Sorority**, Member (1/2017 – current)  
**Pamplin Undergraduate Mentor Program**, Mentee (8/2016 – 5/2017)  
• Worked with peers and mentor to achieve academic and social success during freshman year.  
**Club Swim at Virginia Tech** (9/2016 – 12/2016)

## LEADERSHIP EXPERIENCE:

- Finance Club**, Executive Board, Event Coordinator (9/2017 – current)  
• Communicate with members in a prompt manner and organize networking events and member activities.

## VOLUNTEER EXPERIENCE:

- Hokie Ambassadors** (5/2017 – current)  
• Provide fun, educational tours to groups of 20-30 prospective students and parents.
- Habitat for Humanity Virginia Tech** (9/2016 – 2/2017)  
**Business Horizons Volunteer** (January 25, 2017)