

Christopher Manger
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Objective

- Finance student graduating in May 2017, seeking entry-level job post-graduation

Education

- Bachelor of Science in Finance, Corporate Financial Management, expected May 2017
 - Virginia Tech, Blacksburg, VA
 - 3.3 GPA overall; Dean's List: Fall 2013, Spring 2015, Fall 2016

Work Experience

- Finance Intern, Sister Cities International, Washington, DC (June-August 2016)
 - Conducted accounting tasks in Abila software: entering cash receipts, entered A/P and A/R, recorded credit card statement and prepaid expenses, reconciled bank statements and conference budget
 - Collaborated with other interns to present an introduction about Salesforce to staff, as well as worked on other projects with other interns
 - Performed many diverse tasks at the 60th Anniversary Conference, including working at foreign embassies with their staff
 - Shadowed Director of Finance to meetings with members of the Board of Directors at conference, assisted in creating financial statements for these meetings
- Intern, Office of the Commonwealth's Attorney, Arlington and Falls Church, VA (May-June 2013)
 - Communicated with lawyers and assisted on their cases
 - Organized 13+ years of case files and assisted with the issuing of gun permits
 - Found additional information (when necessary) on case files from a database, as well as put in small data entries in Microsoft Excel

Accomplishments & Related Experience/Skills

- Educational Testing Service (ETS) Major Field Test in Business
 - Student of Distinction, 95th Percentile, February 2017
- Investopedia, Introduction to Finance, Virginia Tech, Spring 2015
 - Traded stocks and managed portfolio to maximize account holdings
 - Competed with classmates and finished top 30 out of 500
- Advanced Excel: Excel Tables and Charts, Pivot Tables and Pivot Charts, Lookup Functions, Financial Functions, Database Functions, Data Analysis Tools and What-If Analysis
- Basic VBA programming and User Interface Development

Activities

- Virginia Tech Finance Club (2015-2017)